



Subject: Invitation letter for EuroMaintenance Awards

Dear General Assembly members,

Please find in the annex information about the next EuroMaintenance awards. It's one of the EFNMS objectives to promote the awarding of prizes and distinctions relating to maintenance. The EuroMaintenance Awards are sponsored and supported by the Salvetti Foundation.

There will be 3 EuroMaintenance awards:

- i. The European Maintenance Manager of the year Award (EMMA)
- ii. The M.Sc. Thesis Award (MTA)
- iii. The Ph.D. Thesis Award (PTA)

The MTA and the PTA are also referred to as the academic awards.


The announcement of the award winners will be made during EuroMaintenance congress in Rimini in October 2024. The winners will receive an award, a money prize and they are invited by EFNMS to attend EuroMaintenance congress on the date of the award ceremony.

The National Maintenance Societies (NMS) who are members of the EFNMSvzw can nominate candidates for these European awards. Each NMS promote the EMMA, MTA and PTA. Each NMS will coordinate the candidacy on national level. If a national contest was held the winner will be the nominee for that NMS. If no national contest was held, the NMS can select a nominee to represent their country.

The registrations for the competition will be closed on the 1st of March 2024. Please send contact details of your NMS award coordinator/contact person to the General Secretary of the Salvetti Foundation.

Sincerely yours,

Cosmas Vamvalis
Chairman EFNMS



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Euro Maintenance awards

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1 EuroMaintenance Manager Award (EMMA)

1.1 Introduction

The EMMA is given to acknowledge the accomplishments of the Maintenance Manager of one of the EFNMSvzw members.

1.2 Confidentiality

All info shared by the candidates is considered confidential unless otherwise mentioned by the candidate. The Jury must be able to discuss freely. Therefore, all info shared amongst the Jury regarding the awards is considered confidential unless otherwise mentioned.

1.3 Language

The jury for the awards will be international. The communication and information between Jury and candidates will be in English.

1.4 Evaluation process

The evaluation of the EMMA is done by a jury based on the criteria on the table below.

Criterion	Weight [%]	Comments for the specific criterion
General career	15	Educational background, positions in the companies (including start/end dates), size of the companies, ...
Results achieved	40	Achievements in the maintenance processes, KPIs evolution in the companies worked, managerial achievements, publications or books produced, ...
Collaborations achieved	15	With other colleagues, with other companies, within working groups, with the operations department, within the National Maintenance Society, within EFNMS, ...
Innovations achieved	15	Achievements in the maintenance technology, ...
Contribution for a sustainable world	15	Examples with actions taken a) to prevent spills to the environment b) to reduce energy consumption, c) by your company to support a circular economy, ...

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The candidates are asked to deliver information as stated in an application form on the above.

Interpretation of the score:
0- The proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.
1- Poor. The criterion is inadequately addressed, or there are serious inherent weaknesses.
2- Fair. The proposal broadly addresses the criterion, but there are significant weaknesses.
3- Good. The proposal addresses the criterion well, but a number of shortcomings are present.
4- Very good. The proposal addresses the criterion very well, but a small number of shortcomings are present.
5- Excellent. The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

1.5 Jury

The jury for the award evaluation is set up specific for each award cycle and confirmed in the GA of the EFNMS.

- Chairman/Secretary: the General Secretary of the SF
- Member 2: appointed by EFNMS GA
- Member 3: appointed by SF board
- Member 4: appointed by EFNMS GA
- Member 5: winner of the previous EMMA

1.6 Timeframe

1. announce new award cycle at EM23
2. Invitation letters to NMS (this letter)
3. NMS national award processes
4. Application form to nominee / winners of national awards
 - 7 months before EM24:
5. First ranking by Jury based on application forms
 - 5 months before EM24
6. Teams meeting of Jury to explain ranking + 2nd ranking > consensus on top 3
 - 4 months before EM24
7. Teams presentation/interview of top 3 ranked to Jury
8. Teams ranking session for Jury > consensus winner
9. Inform GA and SF-board on process and outcome
 - 3 months before EM24
10. Invite winner to EMX24
 - 2 months before EM24
11. Award ceremony at EM24

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2 Application form for the "European Maintenance Manager Award"

Name:

Date of birth:

Place of birth:

1. **General career** (educational background, positions in the companies (including start/end dates), size of the companies, ...)
(15% - Max 500 words)
2. **Results achieved** (achievements in the maintenance processes, KPIs evolution in the companies worked, managerial achievements, publications or books produced, ...)
(40% - Max 1.000 words)
3. **Collaborations achieved** (with other colleagues, with other companies, within working groups, with the operations department, within the National Maintenance Society, within EFNMS, ...)
(15% - Max 500 words)
4. **Innovations achieved** (achievements in the maintenance technology, ...)
(15% - Max 500 words)
5. **Contribution for a sustainable world** (examples with actions taken a) to prevent spills to the environment b) to reduce energy consumption, c) by your company to support a circular economy, ...)
(15% - Max 500 words)

An appendix with extra information of up to 5 pages can be also delivered. Graphs can be included in this appendix and reference can be made in the text of the main application form.

3 Academic awards

3.1 Introduction

There are two academic awards for excellence in maintenance:

- M.Sc. Thesis Award (MTA) and is addressed to those who pursue the Master of Science (M.Sc.) degree
- Ph.D. Thesis Award (PTA) and is addressed to those who pursue the Doctor of Philosophy (Ph.D.) degree

3.2 Confidentiality

All info shared by the candidates is considered confidential unless otherwise mentioned by the candidate. The Jury must be able to discuss freely. Therefore, all info shared amongst the Jury regarding the awards is considered confidential unless otherwise mentioned.

3.3 Language

The jury for the awards will be international. The communication and information between Jury and candidates will be in English.

3.4 History

At a meeting in Antwerp, August 2015, with EFNMSvzw chairman Mr Baets, Chairman of the Thesis Award committee Prof Macchi, and the representative of the SF Prof Tschuschke, the original Master Thesis Award (MTA) was expanded. The Thesis Awards will now also include a “PhD Thesis Award” (PTA).

3.5 Jury

The jury for the award evaluation is set up specific for each award cycle. NMS will promote the participation of national professors to become jury members for the awards.

- Chairman: The Board of Directors of Salvetti Foundation appoints the Chairman/Coordinator of the Jury, preferably a well-known professor in the field of maintenance.
- Secretary: from the midst of the chairman of the Jury.
- The Chairman of the Jury will select and appoint several additional jury members from the approved NMS list of potential reviewers' candidates

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(based on the NMS proposals, if any). Depending on the number of proposals received higher number of jury members can be appointed.

3.6 Evaluation process

EFNMSvzw will request by the NMS to do their best to promote the MTA and PTA. If a national contest was held the contact info of the winner will be sent by the NMS to the academic award Jury secretary. Candidates for the award will be asked to send to the Jury secretary the next four documents:

1. An Executive summary (maximum 5 pages as summary of Scope/objective, Methodology and Results) of the work
2. The full thesis, provided with a clear indication in regard to the type of thesis (M.Sc. thesis or Ph.D. thesis). Just will be allowed documents written in English language (the original document could be in a national language but for the participation at a European level this document should be translated to English)
3. A declaration in regard to the usefulness of the Thesis results (in the form of a statement declaring the reflection of the applicant in regard to the usefulness of the results achieved by the Thesis).
4. The Curriculum Vitae of the applicant

The documents will be assessed by the jury members appointed by the Jury Chairman. The final number of reviewers will be defined depending on the proposals received and the availability of them coming from the different NMS.

The criteria used by the reviewers for assessing the work will consider the next topics:

- Scientific Value and Academic Relevance
- Industrial Relevance
- Creativity (innovativeness)
- Presentation

Each evaluation criterion is assigned a maximum score and the weights for each evaluation criteria will be different depending on the type of the award as a different level of scientific and practical outcomes is expected from different theses at different levels of degree, i.e. Ph.D. and M.Sc. Maximum score will be 60 points.

The weighting factors are summarized on next table:

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Criteria	Weighting factors	
	PTA	MTA
Scientific Value and Academic Relevance	20	15
Industrial Relevance	15	20
Creativity (innovativeness)	15	15
Presentation	10	10

3.7 Timeframe

DATE before EM24	ACTIVITY
18 to 9 months	National coordinators for the selection of the national nominee are nominated by the NMS. Also, a list of potential Jury members is being set-up by each NMS.
6 months (1 st March 2024)	Application submitted by interested applicant(s) to the National Coordinator
5 to 4 months	Ranking of the applicants is made at national level and, afterwards, selection of the National Nominee.
4 months	Details of the National Nominee are sent by the NMS to the Secretary of the jury.
2,5 months	Evaluation of the Nominees by the jury. All jury members submit their ranking, confidentially, to the secretary. The secretary submits the complete ranking to the jury members.
2 months	Approval of the ranking and notification of the Laureates and invitation to attend the award session.
Oct. 2024	Award ceremony at EM24.

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4 Application form for the "Academic Awards"

Name:

Date of birth:

Place of birth:

1. An Executive summary (maximum 5 pages as summary of Scope/objective, Methodology and Results) of the work
2. The full thesis, provided with a clear indication in regard to the type of thesis (M.Sc. thesis or Ph.D. thesis). Just will be allowed documents written in English language (the original document could be in a national language but for the participation at a European level this document should be translated to English)
3. A declaration in regard to the usefulness of the Thesis results (in the form of a statement declaring the reflection of the applicant in regard to the usefulness of the results achieved by the Thesis).
4. The Curriculum Vitae of the applicant